

**Business Information**

**Business Name**

**Main Contact**

First Name

Last Name

**Accounting Contact**

First Name

Last Name

**Street Address**

City

State

Zip

Phone#

Fax#

Email

Federal ID# (if applicable)

**Personal Information**

Driver's Licence#

State of

Exp. Date

Date of Birth

**Banking Information (not necessary for cc payment)**

Bank Name

Account#

Contact

First Name

Last Name

Phone #

**Security Deposit/Insurance**

All rentals require a security deposit for the full replacement cost of the rental items.

I have insurance coverage.

Use my credit card to collect the security deposit.

Fill out the information below if you have insurance. To complete this process, you must also arrange with your insurance agent to provide a Certificate of Insurance naming Morel Studio Support, LLC as loss payee and additional insured for the replacement of all rental equipment. Please fax the Certificate of Insurance to 404.920.3301.

To complete this process, fill out the information below, sign and date. This authorizes Morel Studio Support, LLC to use this card for the rental deposit.

**Type of Insurance**

**Carrier**

**Agent Name**

First Name

Last Name

**Street Address**

City

State

Zip

Phone#

Policy#

Exp. Date

Deductible

Liability Limit

**Credit Card Type**

**Credit Card#**

**Exp. Date**

**Cardholders Name (as it appears on the card)**

**CID Code**

CID code is the 3 or 4 digit security code on you card. 4 digit on front of AMEX and 3 digit on the back of MASTERCARD and VISA.

**Billing Address for Card**

**Street Address**

City

State

Zip

Sign

Date

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**Print Name**

**Billing Preference (check one)**

**Pay by Check (Net 15 Terms)**  
Provide billing address if it is different from the business address. A 3% charge per month applies to payments made later than 15 days after wrap of production.

**Automatic Debit**  
I authorize Morel Studio Support, LLC to charge this credit card to pay off my account balance at the end of each job. Please fill out the following credit card information and sign at the bottom to authorize the automatic debit.

**Street Address**

**City**  **State**

**Zip**  **Phone #**

**Credit Card Type**

**Credit Card#**

**Exp. Date**

**Cardholders Name (as it appears on the card)**

**CID Code**  CID code is the 3 or 4 digit security code on you card. 4 digit on front of AMEX and 3 digit on the back of MASTERCARD and VISA.

**Billing Address for Card**

**Street Adress**

**City**  **State**

**Zip**

**Sign**  **Date**

**Print Name**

# Rental Agreement



Renter agrees to examine all items prior to signing the Rental Contract and acknowledges that the items listed are correct as ordered and are in good working condition. Renter agrees to operate equipment in accordance with manufacturer's instructions as well as the law. If any equipment is damaged or lost, Renter agrees to repair or replace the same at his expense or to pay Morel Studio Support the stated value of the same without deduction for depreciation. Until said equipment is repaired and returned, or paid for in full, rental for such equipment shall continue. Renter agrees to return all items in the same condition as delivered on or before 10:00 a.m. on the date due on the Rental Contract. Once a pickup location and time are decided upon between a Morel Studio Support agent and Renter any change will be up to Morel Studio Support to accept or decline. Morel Studio Support will make reasonable concessions for pickups, but Renter is ultimately responsible for making sure all equipment is available for pickup at agreed upon time, date and location. Failure to meet these terms will result in additional charges.

The rental period for each item listed on the Rental Contract starts when it is delivered to the Renter and continues until all items are returned to Morel Studio Support. Renter agrees to pay the regular rental rate for each day until all items are returned, regardless of any discounts, and pay for all charges incurred in recovering items not returned. Renter agrees to pay for all costs incurred in recovering rents not paid and/or items not returned including all collection fees, costs of suit and reasonable attorneys fees if suit is filed. Should renter fail to return the leased equipment when due, renter agrees that Morel Studio Support may enter onto any premises for the purpose of obtaining its equipment as long as recovery does not breach the peace. Renter also agrees to pay for an additional day if any item is returned after 10:00 a.m. on the date due for return. In the event Renter retains any or all items listed on the rental contract for more than ten (10) days after the date due for return, without first obtaining the prior written consent of Morel Studio Support, Renter agrees that such retention will be considered theft.

Renter further agrees to pay for any and all costs incurred in recovering any items not returned, or rents not paid, when demanded by Morel Studio Support. All rental fees and any other charges owed to Morel Studio Support are subject to 3% per month (36% per annum) interest. Morel Studio Support may also charge any and all outstanding amounts due to Morel Studio Support to the Renter's credit card. Renters with unpaid invoices of 45 days or more will be required to pay for any new jobs at their inception (C.O.D.).

Morel Studio Support assumes no liability resulting from the use, misuse, or failure of any item rented. Renter acknowledges that if any item is unsuitable or defective, Renter shall have no claim against Morel Studio Support. If Renter discovers equipment is defective while in the field, Morel Studio Support should be notified immediately and upon inspection will make a reasonable effort to repair or replace said items in as short a time as possible. If Morel Studio Support shall discover, after the rental equipment has been returned, that same has been damaged or has parts missing, Renter shall pay all repairs or parts replacement costs plus rental for time required for repairs and parts replacement, including time lost due to unavailability of parts. Any markings, stickers, etching, tape or otherwise indicating Morel Studio Support equipment needs to remain in good condition as well.

In the event of cancellation, charges may apply in consideration of Morel Studio Support preparing, holding in reserve or sub-renting equipment, facilities or vehicles on Renters behalf. By keeping Morel Studio Support informed of the shooting schedule cancellation fees can be either minimized or avoided all together.

Morel Studio Support requires a deposit equal to or greater than the full value of all items listed on the Rental Contract. Morel Studio Support may, at its option, require Renter to furnish a Certificate of Insurance naming Morel Studio Support as Loss Payee and Additional Insured. Such insurance shall be sufficient to cover the cost to repair and/or replace any rented item(s). This document sets forth the entire agreement between the parties, both oral and written, and is not modifiable except in writing, signed by both parties.

**REPAIR AND REPLACEMENT COSTS ARE THE RESPONSIBILITY OF THE RENTER.**

**ALL ITEMS RENTED ARE NOT INSURED BY MOREL STUDIO SUPPORT, LLC**

**Company**

**Signature**

**Date**

**Print**